

Cash Balance: \$ 828,015.39

FINANCIAL REPORT JANUARY 2025

2220 Flathead County Libraries

Year to Date Elapsed

58%

Notes

	LIBRARY REVENUE	Budgeted	FY25		Balance to Collect	%	FY24		
			JANUARY	YTD			JANUARY	YTD	
1	REAL PROPERTY TAXES	1,770,079.00	27,813.70	1,252,572.42	517,506.58	70.76%	18,213.10	1,048,637.18	Real Estate Tax Revenue
2	PERSONAL PROPERTY TAXES	26,316.00	471.61	14,834.31	11,481.69	56.37%	501.03	23,568.45	Personal Property Tax Revenue
3	MV AD VALOREM	1,053.00	0.00	0.00	1,053.00	0.00%	0.00	0.00	Motor Vehicle Tax
4	PEN & INT REAL TAXES	3,966.00	571.35	3,813.09	152.91	96.14%	318.96	3,503.39	Penalty and Interest real estate tax revenue.
5	PEN & INT PERS TAXES	196.00	30.27	105.53	90.47	53.84%	28.38	97.42	Penalty and Interest personal property tax revenue.
6	ST ENTITLEMENT SHARE	152,191.00	0.00	76,095.56	76,095.44	50.00%	0.00	72,132.74	Comes from County. 4 annual installments.
7	LIBRARY STATE AID	44,664.00	0.00	44,145.59	518.41	98.84%	44,664.27	44,664.27	
8	TAMARACK FEDERATION DISTRIBUTION	3,333.00	0.00	3,895.21	(562.21)	98.84%	3,333.17	3,333.17	
9	FEES	6,000.00	672.10	3,771.30	2,228.70	62.86%	482.30	3,853.23	Copy fees
10	COST RECOVERY	14,000.00	1,920.06	10,803.43	3,196.57	77.17%	1,358.28	10,116.13	Lost/Damaged Materials recovery revenue
11	MISC REVENUE	900.00	863.17	863.47	36.53	95.94%	0.00	760.13	Capital Credit return
12	CREDIT CARD REBATE	600.00	0.00	0.00	600.00	0.00%	0.00	0.00	Credit card usage annual rebate.
13	INVESTMENT EARNINGS	9,500.00	2,925.82	8,030.83	1,469.17	84.54%	2,009.18	4,817.23	County distribution
14	UNREALIZED GAIN (LOSS) ON INVESTMENTS	0.00	0.00	7,166.33	0.00	0.00%	0.00	12,488.12	
	REVENUE Total	2,032,798.00	35,268.08	1,426,097.07	613,867.26	70.15%	70,908.67	1,227,971.46	

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\$828,015.39

FINANCIAL REPORT JANUARY 2025									
2220 Flathead County Libraries			Year to Date Elapsed 58%						Notes
LIBRARY			FY25				FY24		
	LIBRARY ADMINISTRATION	Budgeted	January	YTD	Balance to Expend	% Expended	January	YTD	
1	SALARIES	1,411,935.00	155,217.08	776,528.42	635,406.58	55.00%	99,469.16	703,351.18	Pay Period # 1, 2, & 3
2	OVERTIME	500.00	0.00	56.86	443.14	11.37%	0.00	199.25	Pay Period # 1, 2, & 3
3	ACCUM SICK & VACATION	6,700.00	0.00	4,069.37	2,630.63	60.74%	0.00	1,874.77	
4	UNEMPLOYMENT	3,548.00	388.06	1,948.15	1,599.85	54.91%	248.69	1,768.04	Pay Period # 1, 2, & 3
5	WORK COMP	11,283.00	1,197.56	5,999.30	5,283.70	53.17%	954.11	6,841.79	Pay Period # 1, 2, & 3
6	SAFETY EQUIPMENT	250.00	76.97	1,494.80	(1,244.80)	597.92%	0.00	0.00	First Aid Kit, Emergency Flashlights
7	OFFICE SUPPLIES	12,000.00	265.98	3,505.90	8,494.10	29.22%	507.81	4,929.16	Batteries, mounting putty, receipt rolls- KAL, CF, BF, whiteboard, tape, post-it notes
8	SMALL ITEM EQUIP	5,000.00	0.00	5,623.26	(623.26)	112.47%	276.47	4,588.30	
9	COMP EQUIP/SFTWR/HDWR	9,500.00	2,280.18	10,296.40	(796.40)	108.38%	1,895.07	8,778.37	2 Desktop computers-Kal, printer roller, Desktop Computer- self check out- CF, Headphones- kids and public stations
10	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00%			
11	JANITORIAL SUPPLIES	6,000.00	928.88	3,764.87	2,235.13	62.75%	229.81	2,994.30	Toilet Tissue, trash bags, Floor Cleaner, paper towels, microfiber wipres, bucket, mop, strainer,
12	LIBRARY MATERIALS	240,000.00	12,132.79	133,789.85	106,210.15	55.75%	694.21	119,169.77	Mango Languages, Didigital Montana Library to Go Materials
13	GAS OIL DIESEL	4,500.00	250.05	2,209.94	2,290.06	49.11%	412.61	1,963.49	Fuel for County Vehicles
14	MOTOR VEHICLE PARTS	250.00	0.00	827.33	(577.33)	330.93%	0.00	443.86	
15	BUILDING SUPPLIES	2,500.00	48.48	1,422.26	1,077.74	56.89%	13.99	1,312.16	Tube sand for Transit Van
16	TIRES, TUBE, CHAINS	1,000.00	0.00	789.76	210.24	78.98%	0.00	68.79	
17	SHOP EQUIP CONS TOOLS	0.00	0.00	32.98	(32.98)	0.00%	0.00	60.40	
18	LICENSE/REGISTRATION	390.00	0.00	0.00	390.00	0.00%	0.00	0.00	
19	POSTAGE	19,000.00	1,349.59	6,303.66	12,696.34	33.18%	2,451.25	8,373.79	Courier Service
20	SUBSCRIPTIONS	32,500.00	0.00	32,001.58	498.42	98.47%	0.00	31,059.48	Montana Shared Catalog
21	GARBAGE/RECYCLING	0.00	0.00	239.77	(239.77)	0.00%	0.00	42.21	Garbage service- BF
22	EMPLOYEE TRAINING REGISTRATION	5,000.00	0.00	120.00	4,880.00	2.40%	0.00	194.15	
23	MEMBERSHIPS	900.00	450.00	585.00	315.00	65.00%	0.00	235.00	Kal Dwtn Assoc., CF Chamber
24	CELL PHONES/WIRELESS	900.00	65.07	325.28	574.72	36.14%	65.00	390.77	Tech coordinator cell phone.
25	INTERNET	5,760.00	720.58	3,604.23	2,155.77	62.57%	703.79	3,719.65	Internet for library branches
26	PROF SERVICES	71,000.00	5,656.40	36,006.30	34,993.70	50.71%	4,970.00	30,447.00	Security Officer and employee background checks
27	COMP EQUIP MAINT/REPAIR	15,000.00	717.98	4,256.05	10,743.95	28.37%	1,622.95	5,724.52	Website domain, Credit Card Processing Software updates, Firewall software updates, Annual Data hosting service
28	MOTOR VEHICLE REPAIR/MAINT	100.00	0.00	1,297.59	(1,197.59)	1297.59%	11.75	28.09	Windshield Transit Van, Windshield Honda Van- Dec.
29	OTHER MACH/EQUIP MAINT/REPAIR	100.00	0.00	62.00	38.00	62.00%	0.00	160.00	

2220 LIBRARY EXPENDITURES

Cash Balance:
\$828,015.39

	LIBRARY ADMINISTRATION	Budgeted	January	YTD	Balance to Expend	% Expended	January	YTD	
30	TRAVEL-NON-EMPLOYEE	500.00	0.00	0.00	500.00	0.00%	0.00	0.00	
31	TRAVEL-EMPLOYEE	6,250.00	0.00	332.96	5,917.04	5.33%	0.00	0.00	Employee travel reimbursements
32	TRAINING -NON-EMPLOYEE	500.00	0.00	0.00	500.00	0.00%	0.00	0.00	
33	INSURANCE	13,500.00	0.00	13,500.00	0.00	100.00%	0.00	0.00	
34	CONTRACTED SERV	12,500.00	1,175.10	9,496.89	3,003.11	75.98%	859.45	6,329.72	Unique management, Dex Imaging
35	RENTALS	1,000.00	0.00	196.00	804.00	19.60%	0.00	196.00	
36	TAXES/SPECIAL ASSESSMENT	0.00	0.00	120.34	(120.34)	0.00%			1st 1/2 property tax-BF
37	CREDIT CARD CHARGES	1,400.00	242.79	1,116.60	283.40	79.76%	179.50	958.08	CC charges
38	IN HOUSE MATERIALS PROCESS.	1,600.00	0.00	394.39	1,205.61	24.65%	0.00	800.70	DVD cases
39	PRE-PROCESSING FEES	38,000.00	2,503.29	17,522.21	20,477.79	46.11%	0.00	15,865.29	Pre processing fees for library materials.
	LIBRARY FACILITIES								
40	GROUND MAINTENANCE SUPPLIES	2,500.00	0.00	2,084.00	416.00	83.36%			Fence- BF
41	BUILDING SUPPLIES	0.00	0.00	18.99	(18.99)	0.00%			
42	ELECTRIC	23,000.00	2,207.66	10,927.78	12,072.22	47.51%	1,377.16	7,790.09	Electricity for Kalispell - \$1318.30, and Bigfork- \$889.36
43	WATER	5,000.00	2,720.75	3,351.17	1,648.83	67.02%	2,914.73	3,092.64	fire line monthly cost Kalispell \$56.70, BF water & Sewer mthly \$80.40, \$2,583.65 shared utility water cost with KPS
44	GAS/HEATING	10,300.00	3,232.50	3,232.50	7,067.50	31.38%	3,600.72	3,600.72	KAL-shared utility gas cost with KPS
45	REPAIRS/OTHER MACH EQUIP	500.00	0.00	0.00	500.00	0.00%	0.00	465.00	
46	BLDG REPAIR MAINT	21,000.00	5,421.08	14,852.42	6,147.58	70.73%	600.00	14,788.28	Water leak repair-Sunday-Kal., Carpet Cleaning, entry mats
47	CONTRACTED SERV	22,200.00	1,447.75	3,565.27	18,634.73	16.06%	10,534.83	16,335.83	Annual Fire and sprinkler maintenance, Planned Heat Maintenance Carson Brothers
48	BUILDING RENTAL	700.00	0.00	345.00	355.00	49.29%	690.00	1,035.00	
49	TRANSFER TO CIP	16,289.00	0.00	8,144.50	8,144.50	50.00%	0.00	10,144.50	
	EXPENDITURE TOTAL	2,042,355.00	200,696.57	1,126,361.93	915,993.07	55.15%	135,283.06	1,020,120.14	

Cash Balance:
\$200,372.93

	FINANCIAL REPORT JANUARY 2025		FY25 YTD Elapsed 58%						
			FY25				FY24		
	4020 Lib. Depreciation	Budgeted	JAN	YTD	Balance to collect	% Collected	JAN	YTD	Notes
	REVENUE								
1	CREDIT CARD REBATE	20.00	0.00	0.00	20.00	0%	0.00	0.00	
2	DONATIONS	300.00	0.00	3,000,000.00	-2,999,700.00	10,000.00	4.00	214.99	
3	INVESTMENT EARNINGS/GOVERNMENTAL	8,300.00	884.45	5,717.77	2,582.23	68.89%	1,073.07	5,404.89	Investment Distribution
4	UNREALIZED GAIN(LOSS) ON INVESTEMENT	0.00	0.00	2,995.01	0.00	0.00%	0.00	7,690.38	
5	TRANSFER IN FROM OPERATING BUDGET FOR CIP PROJECTS	16,289.00	0.00	8,144.50	8,144.50	50.00%	0.00	10,144.50	Transfer in from CIP Projects
	REVENUE Total	24,909.00	884.45	3,016,857.28	(2,988,953.27)	12111.52%	1,077.07	23454.76	
		Budgeted	JAN	YTD	Balance to expend	% Expended	JAN	YTD	
	EXPENDITURES								
6	CAPITAL OUTLAY BLDG	0.00	-	3,006,650.00	(3,006,650.00)	0.0%	0.00	0.00	
7	TRANSFER TO FUND CIP	125,000.00	0.00	62,500.00	62,500.00	50.0%	0.00	0.00	
	EXPENDITURES Total	125,000.00	0.00	3,069,150.00	(2,944,150.00)	2455.32%	0.00	0.00	

Cash Balance: \$81,878.90

FINANCIAL REPORT JANUARY 2025			FY25 YTD Elapsed 58%				FY24		Notes
7055 Library Gifts		Budgeted	JAN	YTD	Balance to Collect	% Collected	JAN	YTD	
REVENUE									
1	CREDIT CARD REBATE	400.00	0.00	0.00	400.00	0.00%	0.00	0.00	Annual rebate from cc use.
2	MISC REVENUE		0.00	45.30	0.00	0.00%			
3	DONATIONS	1,000.00	189.66	7,931.97	(6,931.97)	793.20%	8.40	11,560.20	Donations received at library
4	FUND RAISING RETAIL	250.00	5.00	86.00	164.00	34.40%	33.00	146.25	Revenue from items sold at desk.
5	INVESTMENT EARNINGS GOVERNMENTAL	1,000.00	295.23	1,443.46	(443.46)	144.35%	223.18	942.34	Totals come from the county
6	UNREALIZED GAIN(LOSS) ON INVESTMENTS	0.00	0.00	640.86	(640.86)		0.00	1,172.48	
7	FRIENDS DONATIONS	10,000.00	0.00	12,000.00	(2,000.00)	120.00%	0.00	12,000.00	Annual friends donation
8	FOUNDATION DONATIONS	35,000.00	0.00	20,000.00	15,000.00	57.14%	0.00	16,500.00	Quarterly Foundation Donation
REVENUE TOTAL		47,650.00	489.89	42,147.59	5,547.71	88.45%	264.58	42321.27	
		Budgeted	JAN	YTD	Balance to Expend	% Expended	JAN	YTD	
EXPENDITURE									
FRIENDS DONATIONS FUND SPENDING									
9	SMALL ITEM EQUIPMENT	0.00	0.00	1,381.91	0.00	0.00%	0.00	93.11	
10	EDUCATION/TRAINING SUPPLIES	8,000.00	417.87	2,625.70	5,374.30	32.82%	40.23	423.18	Children's Programming Educational Supplies
11	BUILDING SUPPLIES	0.00	69.92	69.92	0.00	0.00%			Paint rollers, pole, hooks Children's Area- CF
12	MEMBERSHIPS/FRIENDS	1,500.00	0.00	180.00	1,320.00	12.00%	0.00	420.00	
FOUNDATION DONATIONS FUND SPENDING									
13	OFFICE SUPPLIES	0.00	0.00	7.99	0.00	0.00%	0.00	94.81	
14	BUILDING SUPPLIES	0.00	42.99	316.58	0.00	0.00%			Paint- Children's area- CF
15	SMALL ITEM EQUIPMENT	6,000.00	686.91	2,988.71	3,011.29	49.81%	659.53	5,416.91	Storage Cabinet, bookcase
16	PROGRAMMING/FOUNDATION	20,000.00	830.54	2,431.47	17,568.53	12.16%	391.98	2,810.23	Teen Programming Educational Supplies
17	PRINTING/DUPLICATING/ENGRAVING/EMBROID	0.00	0.00	71.08		0.00%	2.90	31.67	
18	TRAINING SUPPLIES/FOOD/FOUNDATION	500.00	0.00	0.00	500.00	0.00%	0.00	155.01	
19	EMPLOYEE TRAINING REGISTRATION/FOUND.	350.00	30.00	90.00	260.00	25.71%	0.00	75.00	Chamber Luncheon-CF-Camarillo
20	ADVERTISING/FOUNDATION	3,000.00	548.50	1,124.28	1,875.72	37.48%	169.78	1,478.62	Social media advertising
21	PROMOTION	0.00	1,723.45	2,225.60	(2,225.60)	0.00%			Book Bags, Stickers
22	TRAVEL EMPLOYEE/FOUNDATION	2,000.00	0.00	0.00	2,000.00	0.00%	0.00	443.10	
23	CONTRACTED SERVICES	1,000.00	267.93	676.58	323.42	67.66%	415.94	471.70	Apple/Canva/Dropbox
24	CREDIT CARD CHARGES	0.00	4.00	4.00	(4.00)	0.00%			International- Canadian- CC charge
25	MEMBERSHIPS/FOUNDATION	1,500.00	0.00	0.00	1,500.00	0.00%	0.00	0.00	
EXPENDITURE TOTAL		43,850.00	4,622.11	14,193.82	31,503.66	32.37%	1680.36	11913.34	