

**LIBRARY TRUSTEE POLICY COMMITTEE
WORK SESSION
TUESDAY, JANUARY 7TH, 2025 11:00 AM
LIBRARY MEETING ROOM
247 1ST AVE EAST KALISPELL
MEETING MINUTES**

A. Call to Order

Trustee Ingram called the meeting to order at 11:07 am.

Members Present: Dave Ingram, Jane Wheeler, Teri Dugan, Rhonda Hawkins.

Public Members Present: None

B. Computer Use Policy

- The current *Computer Use Policy* was reviewed.
- Suggested updates were discussed.
- Discussion over changing the name of the *Computer Use Policy* to *Technology Use Policy*.
- Draft will be created for review by the full board.

C. Hours of Service Policy

- The current *Hours of Service Policy* was reviewed.
- Suggested updates were discussed.
- Discussion of adding parts of the *Service Location Policy* such as the addresses and hours of operation of each Library facility to the *Hours of Service Policy*.
- Draft will be created for review by the full board.

D. Housekeeping

- The *Board Powers and Duties*, *Library Programs Policy*, and *Service Location Policy* are set to be reviewed at the next meeting on 2/12/2025.

E. Adjourn

- The meeting adjourned at 12:05 pm.

Next Policy Committee work session is Wednesday, 2/12/2025 at 1:00 pm in the Kalispell Library meeting room.