



Public Participation Guidelines

Flathead County Library Board Rules of Procedure, Adopted March 27, 2025

The following guidelines shall serve to assure reasonable and fair public participation in the decisions of the Flathead County Library Board.

- The public shall be invited to speak on any item under the jurisdiction of the Board after requests for public comment by the presiding officer.
- The speaker should step to the front of the room, and for the record, give his or her name and, if applicable, the person, or organization he or she represents.
- Written statements are welcomed and should be given to the Library Director at least 24 hours before the meeting to allow time for Trustee's review. Written statements may be emailed to librarytrustees@imagineiflibraries.org. All prepared statements shall become a part of the permanent record.
- While the Board is in session, members of public must preserve order and decorum. No person shall delay or interrupt the proceedings or the peace of the Board nor disturb any member of the public or of the Board while speaking or refuse to obey the orders of the presiding officer of the Board.
- Any person testifying shall not use indecorous or abusive language or become boisterous or disruptive.
- Public comment is limited to 3 minutes per person per topic. Repetitive or off-topic comments are not allowed and will be interrupted by the Board Chair.

Adopted: 03/27/2025

David Ingram, Board Chair
Library Board of Trustees