

**LIBRARY TRUSTEE FACILITIES COMMITTEE  
WORK SESSION  
WEDNESDAY, MARCH 12TH, 2025 10:30 AM  
MEETING MINUTES**

**A. Call to Order**

Trustee Cuthbertson called the meeting to order at 10:33 am.

Members Present: Carmen Cuthbertson, Jane Wheeler,  
(Staff) Teri Dugan, Rhonda Hawkins, (Foundation) Sara Busse, (Realtor)  
Wendy Brown

Public Members Present: Valeri McGarvey, Erica Wirtala, Brad Wright

**B. Future Kalispell Library Discussion –**

- Wendy Brown met with SHOP Development where the closing time frame for the purchase of the property, the purchase price, the square footage of the footprint of the building, and parking were discussed.
- A response from SHOP Dev. of the *Letter of Intent* will be given at the 3/27<sup>th</sup> Board of Trustees meeting.
- Discussion took place over purchase price and funding of new property, as well as obtaining a preliminary rendering of a new library from an architect.
- The development of a Kalispell Library Steering Committee for the purchase of a property was discussed.

**C. Facilities Plan Updates Discussion-**

- Discussion over background information.
- Trustees will continue to work on the draft.

**D. Public Comment**

- Brad Wright

**E. Adjourn** Meeting adjourned at 12:40 pm