

**LIBRARY TRUSTEE FACILITIES COMMITTEE  
WORK SESSION  
TUESDAY, FEBRUARY 25TH, 2025 10:00 AM  
MEETING MINUTES**

**A. Call to Order**

Trustee Cuthbertson called the meeting to order at 10:02 am.  
Members Present: Carmen Cuthbertson, Jane Wheeler,  
(Staff) Teri Dugan, Rhonda Hawkins, (Foundation) Sara Busse

Public Members Present: Valeri McGarvey, Erica Wirtala, Barbara Boorman

**B. Public Comment-** Valeri McGarvey

**C. Discussion of *Capital Campaign Agreement* with the Library Foundation.**

- Discussed draft of the *Capital Campaign Agreement*.
- Discussion over responsibilities of three phases: 1- Purchase of land, 2- Design of facility, and 3- Construction.
- The draft will be looked at by the whole Board at the next Board meeting on 2/27/25.

**D. Future Kalispell Library Discussion- Tabled**

**E. Facilities Plan Updates- Tabled**

**F. Unfinished Business-**

- Signage for the Bigfork Library was discussed.

**G. Adjourn** Meeting adjourned at 12:05 pm

\*\*Next Work session scheduled for 3/12<sup>th</sup> at 10:30 am in the Library Meeting Room in Kalispell.