

Cash Balance: \$ 634,097.78

# FINANCIAL REPORT MARCH 2025

## 2220 Flathead County Library

2220 Flathead County Library				Year to Date Elapsed	75%	Notes			
LIBRARY			FY25		Balance	%	FY24		
REVENUE		Budgeted	MARCH	YTD	to Collect	Collected	MARCH	YTD	
1	REAL PROPERTY TAXES	1,756,963.00	18,596.32	1,286,090.45	470,872.55	73.20%	14,253.55	1,074,789.94	Real Estate Tax Revenue
2	PERSONAL PROPERTY TAXES	26,772.00	187.72	15,463.70	11,308.30	57.76%	350.76	24,502.68	Personal Property Tax Revenue
3	MV AD VALOREM	1,071.00	0.00	0.00	1,071.00	0.00%	0.00	0.00	Motor Vehicle Tax
4	PEN & INT REAL TAXES	3,966.00	277.72	4,449.33	(483.33)	112.19%	198.23	3,978.23	Penalty and Interest real estate tax revenue.
5	PEN & INT PERS TAXES	196.00	15.20	152.73	43.27	77.92%	24.93	159.12	Penalty and Interest personal property tax revenue.
6	ST ENTITLEMENT SHARE	152,191.00	38,047.78	114,143.34	38,047.66	75.00%	36,066.37	108,199.11	Comes from County. 4 annual installments.
7	LIBRARY STATE AID	44,664.00	0.00	44,145.59	518.41	98.84%	0.00	44,664.27	
8	TAMARACK FEDERATION DISTRIBUTION	3,333.00	0.00	3,895.21	(562.21)	98.84%	0.00	3,333.17	
9	FEES	6,000.00	842.73	5,227.58	772.42	87.13%	489.85	4,783.89	Copy fees
10	COST RECOVERY	14,000.00	1,928.39	14,051.61	(51.61)	100.37%	1,384.00	12,576.22	Lost/Damaged Materials recovery revenue
11	MISC REVENUE	900.00	0.00	863.47	36.53	95.94%	0.00	760.13	Capital Credit return
12	CREDIT CARD REBATE	600.00	0.00	2,894.08	(2,294.08)	482.35%	651.25	651.25	Credit card usage annual rebate.
13	INVESTMENT EARNINGS	9,500.00	2,429.52	13,594.28	(4,094.28)	143.10%	1,541.42	8,516.68	County distribution
14	UNREALIZED GAIN (LOSS) ON INVESTMENTS	0.00	0.00	7,166.33	0.00	0.00%	0.00	12,488.12	
REVENUE Total		2,020,156.00	62,325.38	1,512,137.70	515,184.63	74.85%	54,960.36	1,299,402.81	

	FINANCIAL REPORT MARCH 2025								
	2220 Flathead County Library			Year to Date Elapsed 75%					Notes
	LIBRARY EXPENSES			FY25			FY24		
	LIBRARY ADMINISTRATION	Budgeted	MARCH	YTD	Balance to Expend	% Expended	MARCH	YTD	
1	SALARIES	1,416,906.00	108,318.58	991,883.95	425,022.05	70.00%	149,469.57	952,484.91	Pay Period #6 & 7
2	OVERTIME	500.00	0.00	56.86	443.14	11.37%	0.00	199.25	Pay Period #6 & 7
3	ACCUM SICK & VACATION	6,700.00	0.00	4,069.37	2,630.63	60.74%	0.00	1,874.77	
4	UNEMPLOYMENT	3,548.00	270.85	2,486.60	1,061.40	70.08%	373.75	2,390.99	Pay Period #6 & 7
5	WORK COMP	11,591.00	837.64	7,665.33	3,925.67	66.13%	668.01	6,503.15	Pay Period #6 & 7
6	SAFETY EQUIPMENT	250.00	0.00	1,494.80	(1,244.80)	597.92%	0.00	0.00	
7	OFFICE SUPPLIES	12,000.00	648.18	4,944.28	7,055.72	41.20%	2,379.67	7,875.11	2 Toners, packing tape copy paper, binder clips, batteries, paper clips
8	SMALL ITEM EQUIP	5,000.00	160.00	5,799.92	(799.92)	116.00%	91.44	4,872.71	portable washing machine-towels, mopheads
9	COMP EQUIP/SFTWR/HDWR	9,500.00	77.94	10,756.92	(1,256.92)	113.23%	2,285.74	13,341.48	6 Wifi Booster Cases
10	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00%			
11	JANITORIAL SUPPLIES	6,000.00	330.98	5,044.86	955.14	84.08%	994.18	4,028.47	Trash liners, tissues, stainless steel polish, odor eliminator, extension cord
12	LIBRARY MATERIALS	240,000.00	6,759.41	152,599.54	87,400.46	63.58%	10,951.91	144,686.79	Mango Languages, Didigital Montana Library to Go Materials
13	GAS OIL DIESEL	4,500.00	315.62	2,836.68	1,663.32	63.04%	283.34	2,493.22	Fuel for County Vehicles
14	MOTOR VEHICLE PARTS	250.00	0.00	827.33	(577.33)	330.93%	43.14	539.11	Maintenance on vehicles- van, wheel, rims, hubs, bearings
15	BUILDING SUPPLIES	2,500.00	297.50	1,820.57	679.43	72.82%	143.02	1,472.73	oversize light fixture covers
16	TIRES, TUBE, CHAINS	1,000.00	0.00	1,365.08	(365.08)	136.51%	0.00	68.79	Road bill
17	SHOP EQUIP CONS TOOLS	0.00	0.00	32.98	(32.98)	0.00%	0.00	60.40	
18	LICENSE/REGISTRATION	390.00	0.00	0.00	390.00	0.00%	0.00	0.00	
19	POSTAGE	19,000.00	1,882.60	10,150.00	8,850.00	53.42%	815.80	9,755.13	Courier Service-\$1,282.60- Air Cartage, \$600.00- PB
20	SUBSCRIPTIONS	32,500.00	0.00	32,001.58	498.42	98.47%	0.00	31,059.48	Montana Shared Catalog
21	GARBAGE/RECYCLING	0.00	91.51	331.28	(331.28)	0.00%	0.00	42.21	Garbage service- BF
22	EMPLOYEE TRAINING REGISTRATION	5,000.00	376.00	496.00	4,504.00	9.92%	528.00	5,555.15	5- CPR /Heart Saver, MLA Conf. - Axelson
23	MEMBERSHIPS	900.00	0.00	840.00	60.00	93.33%	255.00	690.00	Kalispell Chamber
24	CELL PHONES/WIRELESS	900.00	67.55	458.13	441.87	50.90%	65.01	520.79	Tech coordinator cell phone.
25	INTERNET	5,760.00	618.94	4,845.20	914.80	84.12%	643.95	5,029.49	Internet for library branches
26	PROF SERVICES	71,000.00	6,872.50	48,706.30	22,293.70	68.60%	0.00	35,539.50	Security Officer and employee background checks, Honore Bray staff workshop
27	COMP EQUIP MAINT/REPAIR	15,000.00	846.67	6,047.50	8,952.50	40.32%	62.97	6,354.87	Website domain, Credit Card Processing Software updates, Firewall software updates, Annual Data hosting service, When to Work
28	MOTOR VEHICLE REPAIR/MAINT	100.00	0.00	1,297.59	(1,197.59)	1297.59%	20.00	55.34	Windshield Transit Van, Windshield Honda Van- Dec.
29	OTHER MACH/EQUIP MAINT/REPAIR	100.00	0.00	62.00	38.00	62.00%	0.00	160.00	

	<b>LIBRARY ADMINISTRATION</b>	<b>Budgeted</b>	<b>MARCH</b>	<b>YTD</b>	<b>Balance to Expend</b>	<b>% Expended</b>	<b>MARCH</b>	<b>YTD</b>	
30	TRAVEL-NON-EMPLOYEE	500.00	0.00	0.00	500.00	0.00%	0.00	0.00	
31	TRAVEL-EMPLOYEE	6,250.00	0.00	520.00	5,730.00	8.32%	0.00	0.00	Employee travel reimbursements- Dugan (Library Legislative Night)
32	TRAINING -NON-EMPLOYEE	500.00	0.00	0.00	500.00	0.00%	0.00	0.00	
33	INSURANCE	13,500.00	0.00	13,500.00	0.00	100.00%	0.00	0.00	
34	CONTRACTED SERV	12,500.00	674.60	11,754.18	745.82	94.03%	80.00	7,365.47	Unique management- \$674.60 Pinion-0
35	RENTALS	1,000.00	0.00	196.00	804.00	19.60%	0.00	196.00	
36	TAXES/SPECIAL ASSESSMENT	0.00	0.00	120.34	(120.34)	0.00%			1st 1/2 property tax-BF
37	CREDIT CARD CHARGES	1,400.00	147.51	1,424.07	(24.07)	101.72%	125.87	1,206.44	CC charges
38	IN HOUSE MATERIALS PROCESS.	1,600.00	206.32	689.25	910.75	43.08%	356.98	1,297.85	DVD cases
39	PRE-PROCESSING FEES	38,000.00	1,645.78	21,531.13	16,468.87	56.66%	2,825.81	22,136.79	Pre processing fees for library materials.
	<b>LIBRARY FACILITIES</b>								
40	BUILDING SUPPLIES	0.00	0.00	18.99	(18.99)	0.00%			
41	ELECTRIC	23,000.00	2,385.42	15,566.50	7,433.50	67.68%	1,218.08	10,322.02	Electricity for Kalispell - \$1,265.46 and Bigfork- \$1,120.56
42	WATER	5,000.00	137.10	3,625.37	1,374.63	72.51%	49.30	3,191.24	fire line monthly cost Kalispell \$56.70, BF water & Sewer mthly \$80.40, \$2,583.65 shared utility water cost with KPS
43	GAS/HEATING	10,300.00	0.00	3,232.50	7,067.50	31.38%	0.00	3,600.72	KAL-shared utility gas cost with KPS
44	GROUND MAINTENANCE SUPPLIES	2,500.00	1,890.00	5,169.00	(2,669.00)	206.76%			Snowplowing and sidewalk maint. - BF
45	REPAIRS/OTHER MACH EQUIP	500.00	0.00	0.00	500.00	0.00%	0.00	465.00	
46	BLDG REPAIR MAINT	21,000.00	0.00	17,957.42	3,042.58	85.51%	89.43	22,204.14	Carpet Cleaning CF, , Carpet Cleaning- Basement, entry mats, Annual Fire & Sprinkler check-\$1,511.90
47	CONTRACTED SERV	22,200.00	0.00	3,565.27	18,634.73	16.06%	0.00	17,125.83	Planned Heat Maintenance Carson Brothers
48	BUILDING RENTAL	700.00	0.00	345.00	355.00	49.29%	0.00	1,035.00	
49	TRANSFER TO CIP	16,289.00	0.00	8,144.50	8,144.50	50.00%	0.00	10,144.50	
	<b>EXPENDITURE TOTAL</b>	<b>2,047,634.00</b>	<b>135,859.20</b>	<b>1,406,280.17</b>	<b>641,353.83</b>	<b>68.68%</b>	<b>174,819.97</b>	<b>1,337,944.84</b>	

Cash Balance:  
\$264,383.26

	FINANCIAL REPORT MARCH 2025		FY25 YTD Elapsed 75%						
			FY25				FY24		
	4020 Lib. Depreciation	Budgeted	MARCH	YTD	Balance to collect	% Collected	MARCH	YTD	Notes
	REVENUE								
1	CREDIT CARD REBATE	20.00	0.00	0.00	20.00	0%	9.54	9.54	
2	UNREALIZED GAIN (LOSS) ON INVESTMENTS	0.00	0.00	2,995.01	(2,995.01)	0%	0.00	7,690.38	
3	DONATIONS	300.00	0.00	0.00	300.00	0%	5.00	237.84	
4	INVESTMENT EARNINGS/GOVERNMENTAL	8,300.00	814.75	7,228.10	1,071.90	87%	919.52	7,393.60	Investment Distribution
5	DONATIONS (From Library Foundation)	3,000,000.00	0.00	3,000,000.00	0.00	100%			Bigfork Library Donation
6	TRANSFER IN FROM OPERATING BUDGET FOR CIP PROJECTS	16,289.00	0.00	8,144.50	8,144.50	50.00%	0.00	10,144.50	Transfer in from CIP Projects
	REVENUE Total	3,024,909.00	814.75	3,018,367.61	6,541.39	99.78%	934.06	25,475.86	
		Budgeted	MARCH	YTD	Balance to expend	% Expended	MARCH	YTD	
	EXPENDITURES								
7	CAPITAL OUTLAY BLDG	3,006,650.00	0.00	3,006,650.00	0.00	0.0%	0.00	0.00	
8	TRANSFER TO FUND CIP	125,000.00	0.00	0.00	125,000.00	0.0%	0.00	0.00	
	EXPENDITURES Total	3,131,650.00	0.00	3,006,650.00	125,000.00	96.01%	0.00	0.00	

Cash Balance: \$93,711.48

	A	B	C	D	E	F	G	H	I	J
1		FINANCIAL REPORT MARCH 2025		FY25 YTD Elapsed 75%				FY24		
2		7055 Library Gifts	Budgeted	MARCH	YTD	Balance to Collect	% Collected	MARCH	YTD	Notes
3										
4		REVENUE								
5	1	CREDIT CARD REBATE	400.00	0.00	640.32	(240.32)	160.08%	455.56	455.56	Annual rebate from cc use.
6	2	MISC REVENUE		0.00	0.00	0.00	0.00%			
7	3	DONATIONS	1,000.00	171.20	8,152.57	(7,152.57)	815.26%	25.70	11,685.90	Donations received at library
8	4	FUND RAISING RETAIL	250.00	22.00	108.00	142.00	43.20%	54.00	233.25	Revenue from items sold at desk.
9	5	INVESTMENT EARNINGS GOVERNMENTAL	1,000.00	251.15	1,986.31	(986.31)	198.63%	178.02	1,332.83	Totals come from the county
10	6	UNREALIZED GAIN(LOSS) ON INVESTMENTS	0.00	0.00	640.86	(640.86)		0.00	1,172.48	
11	7	FRIENDS DONATIONS	10,000.00	0.00	12,000.00	(2,000.00)	120.00%	0.00	12,050.00	Annual friends donation
12	8	FOUNDATION DONATIONS	35,000.00	15,803.00	35,803.00	(803.00)	102.29%	8,250.00	24,750.00	Quarterly Foundation Donation
13		REVENUE TOTAL	47,650.00	16,247.35	59,331.06	(11,681.06)	124.51%	8963.28	51680.02	
14			Budgeted	MARCH	YTD	Balance to Expend	% Expended	MARCH	YTD	
15		EXPENDITURE								
16	9	COMP EQUIP/SFTWR/HDWR	0.00	0.00	473.13	0.00	0.00%	0.00	0.00	
17		FRIENDS DONATIONS FUND SPENDING								
18	10	SMALL ITEM EQUIPMENT	0.00	0.00	1,381.91	0.00	0.00%	732.78	825.89	
19	11	EDUCATION/TRAINING SUPPLIES	8,000.00	177.42	2,887.07	5,112.93	36.09%	111.26	955.06	Children's Program Ed. Supplies
20	12	BUILDING SUPPLIES	0.00	0.00	69.92	0.00	0.00%			
21	13	MEMBERSHIPS/FRIENDS	1,500.00	110.00	350.00	1,150.00	23.33%	0.00	600.00	MLA Annual- Axelson
22		FOUNDATION DONATIONS FUND SPENDING								
23	14	OFFICE SUPPLIES	0.00	0.00	7.99	0.00	0.00%	0.00	124.77	
24	15	BUILDING REPAIR MAINT	0.00	0.00	623.00	0.00	0.00%			
25	16	SMALL ITEM EQUIPMENT	6,000.00	19.98	3,228.68	2,771.32	53.81%	25.00	5,713.87	2 sets of clamps for quilt hanging
26	17	COMP EQUIP/SFTWR/HDWR	0.00	1,182.42	1,182.42	0.00	0.00%	0.00	0.00	Owl Labs Meeting Owl-BF
27	18	PROGRAMMING/FOUNDATION	20,000.00	560.59	4,115.78	15,884.22	20.58%	253.12	3,738.32	Teen Program Educ. Supplies
28	19	BUILDING SUPPLIES	0.00	39.98	356.56	0.00	0.00%			2- 5ft runners- CF
29	20	PRINTING/DUPPLICATING/ENGRAVING/EMBROIDE	0.00	0.00	71.08		0.00%	(1.15)	44.67	
30	21	TRAINING SUPPLIES/FOOD/FOUNDATION	500.00	0.00	0.00	500.00	0.00%	0.00	155.01	
31	22	EMPLOYEE TRAINING REGISTRATION/FOUND.	350.00	0.00	105.00	245.00	30.00%	0.00	75.00	Chamber Luncheon-CF-Camarillo
32	23	MEMBERSHIPS/FOUNDATION	1,500.00	0.00	0.00	1,500.00	0.00%	0.00	0.00	
33	24	ADVERTISING/FOUNDATION	3,000.00	151.48	1,367.83	1,632.17	45.59%	125.80	1,699.42	Social media advertising
34		PROMOTION	0.00	0.00	2,225.60	(2,225.60)	0.00%			Book Bags, Stickers
35	25	COMP EQUIP MAINT/REPAIR/SUPPORT	0.00	202.30	202.30	(202.30)	0.00%			Events Calendar Software
36	26	TRAVEL EMPLOYEE/FOUNDATION	2,000.00	0.00	0.00	2,000.00	0.00%	0.00	443.10	
37	27	CONTRACTED SERVICES	1,000.00	107.93	892.44	107.56	89.24%	39.94	527.58	Apple/Canva/Dropbox
38		CREDIT CARD CHARGES	0.00	0.00	4.00	(4.00)	0.00%	0.00	4.00	International- Canadian- CC charge
39		EXPENDITURE TOTAL	43,850.00	2,552.10	19,544.71	28,471.30	44.57%	1286.75	14906.69	
40										