



LIBRARY BOARD OF TRUSTEES MEETING
THURSDAY, JULY 24, 2025 6:30 PM
SOUTH CAMPUS CONFERENCE ROOM
KALISPELL, MONTANA
AGENDA

We encourage written public comment. Please email librarytrustees@flatheadcountylibrary.org to submit your comments. Comments should be received at least 24 hours prior to start of meeting for trustees to review.

A. Call to Order

B. Open time for persons to address the Board on matters within the Board's jurisdiction.

C. Reports

1. Friends of the Library Report-Friends Representative

2. Financial Report-Dugan
Preliminary June 2025 report
Public comment

ACTION

3. Director's & Staff Report
Public comment

D. Approval of Minutes

1. Regular Board Meeting, June 26, 2025
Public comment

ACTION

2. Policy Committee Work Session, July 8, 2025
Public comment

ACTION

3. Public Relations Committee Work Session, July 9, 2025
Public comment

ACTION

4. Facilities Committee Work Session, July 9, 2025
Public comment

ACTION

E. Committee Reports

1. Public Relations Committee Report- Roedel, Cuthbertson
Current website updates
Case for support brochure updates
Kalispell outdoor sign
Public comment
POSSIBLE ACTION
2. Policy Committee Report- Ingram, Wheeler
Library Programs Policy
Special Reference and Research Policy
Upcoming:
Library Cards and Borrowing Privileges for Organizations
Volunteering
Contracted Services to Other Entities
Next meeting: August 12, 10:30am
Public comment
POSSIBLE ACTION
3. Personnel Committee Report- Roedel, Adams
Open positions
Upcoming staff milestones
Public comment
POSSIBLE ACTION
4. Budget Committee Report- Ingram, Adams
Matching county funds updates
20K appeal to county update
Public comment
POSSIBLE ACTION
5. Facilities Committee Report-Cuthbertson, Wheeler
Architectural concept drawings
Buy/sell agreement updates
501(c)(3) options
Next meeting: August 15, 2pm
Public comment
POSSIBLE ACTION

F. Unfinished Business

1. Library Programs Policy
Discuss and approve suggested updates to Library Programs Policy, which was tabled at previous meeting.
Public comment
ACTION

G. New Business

1. Special Reference and Research Policy
Discuss and approve suggested updates to Special Reference and Research Policy.
Public comment
ACTION
2. Election of FY26 Officers
Elect Chair and Vice-Chair for FY26 year.
Public comment
ACTION

3. Trustee Meeting Schedule for FY26
Review and approve meetings for upcoming year 2025-2026
Public comment

ACTION

**H. Closed Executive Session-
Move to close meeting for personnel matter discussion**

1. Personnel Issue Discussion

**I. Reopen Meeting
Move to reopen meeting.**

1. Personnel Matter

ACTION

J. Housekeeping

Comments from Trustees: Opportunity for individual Board members to respond to public comments.

Next regular meeting, August 28, 2025 at 6:30pm, South Campus Conference Room.

K. Adjourn