



LIBRARY BOARD OF TRUSTEES MEETING
THURSDAY, OCTOBER 23, 2025 9:00 AM
SOUTH CAMPUS CONFERENCE ROOM
KALISPELL, MONTANA
AGENDA

We encourage written public comment. Please email librarytrustees@flatheadcountylibrary.org to submit your comments. Comments should be received at least 24 hours prior to start of meeting for trustees to review.

A. Call to Order

B. Pledge of Allegiance

C. Open time for persons to address the Board on matters within the Board's jurisdiction

D. Reports

1. Friends of the Library Report-Friends Representative

2. Financial Report-Dugan
September 2025 report
Public comment

ACTION

3. Director's & Staff Report
Becca Johnson- YS Summer Report
Jackie Carll- Teen Services Librarian Introduction
Public comment

DISCUSSION

E. Approval of Minutes

1. Facilities Committee Work Session, September 18, 2025
Public Comment

ACTION

2. Regular Board Meeting, September 25, 2025
Public comment

ACTION

F. Committee Reports

1. Policy Committee Report- Roedel, Adams
Upcoming: Donations Policy, Trustee Job Description
Next Meeting: November 12, 10am.
Public comment

POSSIBLE ACTION

- | | |
|---|------------------------|
| 2. Personnel Committee Report- Ingram, Wheeler
Staff Milestone- 20 years
Open Positions Status
Public comment | POSSIBLE ACTION |
| 3. Facility Committee Report- Cuthbertson, Wheeler
Building Program Progress
Conceptual Building Drawings Updates
Buy/Sell Agreement Updates
Public comment | POSSIBLE ACTION |
| 4. PR Committee Report- Roedel, Cuthbertson
Case for Support Brochure Progress
Website Update Progress
Kalispell Signage
Public Comment | POSSIBLE ACTION |
| 5. Budget Committee- Ingram, Adams
Public Comment | POSSIBLE ACTION |

G. Unfinished Business

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|---|---------------|
| 1. Board Retreat Location- Ingram, Dugan
Confirmed 12:30-3:30, December 4 th , 2026
Discussion where to have the retreat held.
Public Comment | ACTION |
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H. New Business

- | | |
|---|-------------------|
| 1. Early Closure for Christmas Eve-Dugan
Approval to close at 3pm at all locations on December 24 th , 2025
Public Comment | ACTION |
| 2. Tamarack Federation Fall Meeting Updates- Roedel, Ingram
Updates from Online Fall Tamarack Federation Meeting
Public Comment | DISCUSSION |

I. Housekeeping

Comments from Trustees: Opportunity for individual Board members to respond to public comments.

Next regular meeting, December 4, 2025 at 9:00a, South Campus Conference Room.

Board Retreat, December 4, 2025 from 12:30p-3:30p, Location TBD.

J. Adjourn