

**LIBRARY TRUSTEE POLICY COMMITTEE
WORK SESSION
WEDNESDAY, JANUARY 28TH, 2025 10:30 AM
LIBRARY MEETING ROOM
247 1ST AVE EAST KALISPELL
MEETING MINUTES**

A. Call to Order

Trustee Adams called the meeting to order at 10:32 am.

Members Present: Doug Adams, Heidi Roedel, Teri Dugan, Rhonda Hawkins.

Public Members Present: None

B. Service Animals Policy

- The current *Service Animals Policy* was reviewed.
- Suggested updates were discussed.
- Draft will be created for review by the full board.

C. Security Cameras Policy

- The current *Security Cameras Policy* was reviewed with no changes to policy.
- Suggested updates of changing bullet points in policies to numbers was discussed.
- Draft will be created for review by the full board to look at being reaffirmed.

D. Patron Conduct Policy

- The current *Patron Conduct Policy* was reviewed.
- Suggested updates were discussed.
- Draft will be created for review by the full board.

E. Meeting Room Policy

- The current *Meeting Room Policy* was reviewed.
- Suggested updates were discussed including language suggested by the County Attorney.
- Draft will be created for review by the full board.

F. Fees and Payments Policy

- The current *Fees and Payments Policy* was reviewed.
- Suggested updates were discussed for this policy and also for the *Library's Late Charge Schedule*.
- More discussions are needed and this policy will be looked at again at the next policy meeting.

G. Housekeeping

- The *Fees and Payments, Technology Use, Bulletin Board, Borrowing Privileges, and Naming Opportunities & Donor Recognition Policies* are set to be reviewed at the next meeting.

H. Adjourn

- The meeting adjourned at 11:56 am.

Next Policy Committee work session is on 2/12/2026 at 10:30 am in the Kalispell Library meeting room.