



**LIBRARY BOARD OF TRUSTEES MEETING
THURSDAY, APRIL 23, 2026 9:00 AM
SOUTH CAMPUS CONFERENCE ROOM
AGENDA**

We encourage written public comment.
Please email librarytrustees@flatheadcountylibrary.org to submit your comments.
Comments should be received at least 24 hours prior to start of meeting for trustees to review.

A. Call to Order

B. Pledge of Allegiance

C. Open time for persons to address the Board on matters within the Board's jurisdiction.

D. Reports

1. Library Foundation Report
Public Comment
2. Friends of the Library Report- Friends Representative
Public Comment
3. Financial Report- Dugan
March FY26 Financial Report **ACTION**
Public Comment
4. Director's Report-Dugan
Public Comment

E. Approval of Minutes

1. Regular Meeting, March, 2026 **ACTION**
Public Comment
2. Policy Committee, March 30, 2026 **ACTION**
Public Comment
3. BrandRaise Work Session, April 15, 2026
4. Personnel Committee Work Session, April 16, 2026 **ACTION**
Public Comment
5. Facilities Committee Work Session, April 16, 2026 **ACTION**
Public Comment



F. Committee Reports

1. Finance Committee- Ingram, Adams
Administrative Review Updates
Commissioner Review- May 6, 10:45am
Public Comment **POSSIBLE ACTION**

2. Personnel Committee- Ingram, Wheeler
Director Succession Draft
Head Librarian Job Description
Public Comment **POSSIBLE ACTION**

3. PR Committee- Roedel, Cuthbertson
Public Comment **POSSIBLE ACTION**

4. Policy Committee- Roedel, Adams
Collection Development Policy Updates
Public Comment **POSSIBLE ACTION**

5. Facilities Committee- Cuthbertson, Wheeler
Kalispell Library Project Updates
LSW 70 for 70 Proposed Timeline

Public Comment **POSSIBLE ACTION**

G. Unfinished Business

1. Approval of Completed Emergency Succession Plan
Discuss and consider Final Emergency Succession Plan Policy
Public Comment **POSSIBLE ACTION**

2. Capital Campaign Funding Options and Consultant Selection
Discuss options for funding a campaign consultant.
Public Comment **POSSIBLE ACTION**

H. New Business



1. Head Librarian Job Description-Ingram, Wheeler
Discuss and consider proposed job description for Head Librarian.
Public Comment **POTENTIAL ACTION**
2. Sidebars for FY27 Budget- Ingram, Adams
Discuss and consider sidebar requests to county for FY27
Potential items: Future site property evaluation costs, property acquisition cost, Circulation Supervisor position with delayed start, other.
Public Comment **POTENTIAL ACTION**
3. Open Trustee Position Posting Updates- Dugan
Public Comment **POTENTIAL ACTION**
4. FTE Adjustment for Library Advisor Position- Dugan
Seeking permission to combine Library Advisor position 06050-018 with vacant position 06050-010 to create full time position
Public Comment **POTENTIAL ACTION**
5. Collection Management Policy-Roedel, Adams
Discuss and consider Recommended updates to Collection Development Policy
Public Comment **POTENTIAL ACTION**
6. Patron Conduct Policy- Dugan
Discuss adding rules regarding large battery charging in the library.
Public Comment **POTENTIAL ACTION**
7. Tamarack Federation-Ingram
Consider topics from board and public to raise at Federation meeting.
Public Comment **POTENTIAL ACTION**

I. Housekeeping

Loud at The Library, April 23rd, 5:30-8:30, Flathead County Library, Kalispell.
Tamarack Spring Federation Meeting, April 24-25, Polson Library

Comments from Trustees-Opportunity for individual trustees to respond to public comments.

Next regular meeting, May 28, 9am, Room, South Campus Conference Room.

J. Adjourn