



**LIBRARY BOARD OF TRUSTEES MEETING
THURSDAY, JUNE 25, 2025 6:30 PM
SOUTH CAMPUS CONFERENCE ROOM
AGENDA**

We encourage written public comment. Please email the library trustees at librarytrustees@flatheadcountylibrary.org to submit your comments. Comments should be received at least 24 hours prior to the start of the meeting for trustees to review.

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Open time for persons to address the Board on matters within the Board’s jurisdiction.**
- D. Reports**
 - 1. Library Foundation Report
Public Comment
 - 2. Friends of the Library Report- Friends Representative
Public Comment
 - 3. Financial Report- Dugan
May FY26 Financial Report
Public Comment **ACTION**
 - 4. Director’s Report-Dugan
Public Comment
- E. Approval of Minutes**
 - 1. Regular Board Meeting, May 28, 2026
Public Comment **ACTION**
 - 2. Facilities Committee, June 8, 2026
Public Comment **ACTION**
 - 3. Public Relations Committee, June 8, 2026
Public Comment **ACTION**

F. Committee Reports

1. Budget and Finance Committee- Ingram, Adams
 Sidebar requests
 FY26 matching funds
 FY27 match opportunity
 FY27 cost-of-living wage 2.15%
 Public Comment **POSSIBLE ACTION**

2. Personnel Committee- Ingram, Wheeler
 Did not meet this month
 Public Comment **POSSIBLE ACTION**

3. Policy Committee- Roedel, Adams
 Did not meet this month
 Public Comment **POSSIBLE ACTION**

4. Public Relations Committee-Roedel, Cuthbertson
 County Commissioner Communication
 Strategies for measuring social media impact on circulation
 Public Comment **POSSIBLE ACTION**

5. Facilities Committee- Cuthbertson, Wheeler
 Future Kalispell Library- LOI updates
 Locations options for the Kalispell Library
 LSW Grant Progress
 Timeline for Kalispell Library review
 Campaign Readiness Study Updates
 Public Comment **POSSIBLE ACTION**

G. Unfinished Business

1. Credit Card Fees at the Library
 Discuss options for credit card fees
 Public Comment **ACTION**

2. County Matching Funds Transfer- Ingram
 Discuss and approve funds to County Match Fund 4029
 Public Comment **ACTION**

3. Marion School Agreement on Holds Pick-up Location
 Discuss status of Marion School holds pickup agreement
 Public Comment **POSSIBLE ACTION**

- 4. Campaign Readiness Study with BrandRaise
 Discuss kick-off event for study scheduled for July 13 and 14 in person
 Discuss weekly meetings and who attends
 Public Comment **POSSIBLE ACTION**
- 5. Library Board Appointment Announcement-Cuthbertson
 Public Comment **DISCUSSION**

H. New Business

- 1. Draft MOU with Evergreen School District for Smart Locker partnership
 Discuss and approve draft MOU
 Public Comment **ACTION**
- 2. Classics Collection: Current Status and Opportunities for Expansion
 Discussion: Review current classics collection and opportunities to expand
 Public Comment **DISCUSSION**

I. Housekeeping Items

Trustee Comments: Opportunity for individual trustees to respond to public comments.

BrandRaise Kick Off Meeting: July 13 and 14, Library Meeting Room.

Next Meeting: July 23, 6:30 pm, South Campus Conference Room.

J. Adjourn