



LIBRARY BOARD OF TRUSTEES MEETING  
THURSDAY, AUGUST 27, 2026 6:30 PM  
SOUTH CAMPUS CONFERENCE ROOM  
KALISPELL, MONTANA  
AGENDA

We encourage written public comment. Please email [librarytrustees@flatheadcountylibrary.org](mailto:librarytrustees@flatheadcountylibrary.org) to submit your comments. Comments should be received at least 24 hours prior to start of meeting for trustees to review.

**A. Call to Order**

**B. Pledge of Allegiance**

**C. Open time for persons to address the Board on matters within the Board's jurisdiction.**

**D. Reports**

1. Library Foundation Report- Wirtala  
Public comment

2. Friends of the Library Report-Friends Representative  
Public comment

3. Financial Report-Dugan  
Finalized June 2026 Report  
Public comment

**POSSIBLE ACTION**

4. Director's & Staff Report- Dugan  
Public comment

**E. Approval of Minutes**

1. Regular Board Meeting, July 23, 2026  
Public comment

**ACTION**

2. Personnel Committee Work Session, August 12, 2026  
Public comment

**ACTION**

**F. Committee Reports**

1. Public Relations Committee Report- Roedel, Cuthbertson  
Smart Locker Wrap Design  
Library Banner Design and Use  
County Commissioner Check-in Updates  
Public Comment

**POSSIBLE ACTION**

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|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| 2. Policy Committee Report- Adams, Roedel<br>No meeting this month<br>Public comment                                                                                                                                  | <b>POSSIBLE ACTION</b> |
| 3. Personnel Committee Report- Ingram, Wheeler<br>Review Succession Planning<br>Review of Previous Director Search Process<br>Preservation of Institutional Knowledge and Organizational Continuity<br>Public comment | <b>POSSIBLE ACTION</b> |
| 4. Budget Committee Report- Adams, Ingram<br>Year-End Transfer to Fund 4020<br>Public comment                                                                                                                         | <b>POSSIBLE ACTION</b> |
| 5. Facilities Committee Report-Wheeler, Cuthberston<br>Future Kalispell Library Home Updates<br>Letter of Intent Status<br>Public comment                                                                             | <b>POSSIBLE ACTION</b> |

**G. Unfinished Business**

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|----------------------------------------------------------------------------------------------------------------------|------------------------|
| 1. Campaign Readiness Study Update- Dugan<br>Updates on Public Survey and Community Study Sessions<br>Public Comment | <b>POSSIBLE ACTION</b> |
| 2. Authorization for BrandRaise to use Trustee Signatures- Dugan<br>Public comment                                   | <b>POSSIBLE ACTION</b> |

**H. New Business**

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|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| 1. FY27 Committee Appointments- Ingram<br>Public comment                                                                                                                  | <b>ACTION</b>          |
| 2. Future Library Participation in the NWMT Fair- Ingram<br>Discuss annual fair presence.<br>Public comment                                                               | <b>POSSIBLE ACTION</b> |
| 3. Planning for Future Director Search- Ingram, Wheeler<br>Discussion of Timeline, Search Committee Structure and Consultant Options.<br>Public Comment                   | <b>POSSIBLE ACTION</b> |
| 4. Long-Term Facility Planning for the Columbia Falls Branch- Ingram<br>Discuss Potential Future Facility Options<br>Discussion of Columbia Falls City Council Engagement | <b>POSSIBLE ACTION</b> |

**I. Housekeeping**

**Comments from Trustees:** Opportunity for individual Board members to respond to public comments.  
**Next regular meeting,** September 24, 2026 at 9:00 am, South Campus Conference Room, Kalispell, MT.

**J. Adjourn**