FLATHEAD COUNTY Library

LIBRARY BOARD OF TRUSTEES MEETING
THURSDAY, DECEMBER 3, 2026, 9AM
SOUTH CAMPUS CONFERENCE ROOM
KALISPELL, MONTANA
AGENDA

We encourage written public comment. Please email librarytrustees@flatheadcountylibrary.org to submit your comments. Comments should be received at least 24 hours prior to start of meeting for trustees to review.

A. Call to Order

B. Pledge of Allegiance

C. Open time for persons to address the Board on matters within the Board's jurisdiction

D. Reports

1. Friends of the Library Report-Friends Representative

2. Financial Report-Dugan **ACTION**
   - October 2026 report
   - Public comment

3. Director & Staff Report **DISCSUSSION**
   - Public comment

E. Approval of Minutes

1. Facilities Committee Work Session, October 20th, 2026 **ACTION**
   - Public comment

2. Regular Board Meeting, October 22, 2026 **ACTION**
   - Public comment

3. Special Board Meeting, November 10, 2026 **ACTION**
   - Public comment

4. Facilities Committee Work Session, November 9, 2026 **ACTION**
   - Public comment

F. Committee Reports

1. Policy Committee Report- Roedel, Adams **POSSIBLE ACTION**
   Did not meet
   Public comment

2. Personnel Committee Report- Ingram, Wheeler **POSSIBLE ACTION**
   Did not meet
   Public comment

3. Facility Committee Report- Cuthbertson, Wheeler **POSSIBLE ACTION**
   Future Kalispell Library Options and Updates
   Columbia Falls Library Updates
   Discuss potential locations for Kalispell
   Public comment

4. PR Committee Report- Roedel, Cuthbertson **POSSIBLE ACTION**
   Did not meet
   Public Comment

5. Budget Committee- Ingram, Adams **POSSIBLE ACTION**
   Public comment

G. Unfinished Business

1. Campaign Readiness Study Report **ACTION**
   Review the Campaign Readiness Study Report and consider next-step recommendations from BrandRaise.
   Public comment

2. MOA Draft Review with Columbia Falls
   Review and consider approval of the Memorandum of Agreement (MOA) with Columbia Falls regarding property acquisition. **ACTION**
   Public comment

H. New Business

1. Meeting Room Conversion
   Review and consider approval of the proposed Kalispell meeting room conversion plan presented by staff.
   Public comment **ACTION**

2. Parkline Partners Recent Offer for Kalispell Library
   Review and discuss the recent offer for the mall property and the draft Letter of Intent (LOI).
   Public comment **ACTION**

3. Consider acceptance of the $10,000 charitable gift and approval related to deposit procedures. **ACTION**
   Public comment

4. CIP Amendment for Columbia Falls Library for FY27
   Review and consider approval of Memorandum to the County Commission regarding acquisition of property for the future Columbia Falls Library.
   Public comment **ACTION**

5. Wrights Lumber LOI
   Discussion and consideration
   Public comment **POSSIBLE ACTION**

I. Housekeeping

Comments from Trustees: Opportunity for individual Board members to respond to public comments.

Next regular meeting, January 28, 2026 at 9:00a, South Campus Conference Room.

J. Adjourn